

5/8/2025

Oakland Community College

Southfield

Project: SF25-003 – Driving Pad and Storage

Addendum No. 1

A. Bid Due Date:

- Bids are due May 22, 2025 at 2:00 P.M.
- Bids are to be submitted through Building Connected. Please make sure you are familiar with the platform prior to submitting a bid.
- Please make sure your bidding status is accurate in Building Connected.

B. Documents Included in Addendum #

1. Pre-Bid Meeting Minutes
2. Pre-Bid Sign in Sheets
3. Site Logistics Plan

C. Comments/Notes

1. Pre Bid RFIs are due May 13th.

Dated 5/8/2025

PRE-BID MEETING MINUTES

PROJECT: Oakland Community College – Southfield – Driving Pad and Storage
DATE: 05/07/2025

LOCATION: 22322 Rutland Dr, Southfield MI, 48075

ATTENDEES: **Barton Malow Builders (BMB)** **Contractors**
Nicholas Sesi
Chris Schneider
See Attached Sign –In Sheet

I. Introductions

- A. **Barton Malow Company:**
Chris Schneider – Project Manager
Nick Sesi – Project Engineer

II. Project Overview

- A. General scope of work: Driving Pad and Storage
- B. Bid Categories are as follows:

Driving Pad and Storage
- C. The Contracts for this project are held between Oakland Community College and the Contractor. Barton Malow Builders is the Construction Manager acting as an agent to Oakland Community College.
- D. This project requires that the “Affidavit of Compliance – Iran Economic Sanctions Act” form must be signed and notarized (this is a form that must be submitted with any bid after April 1, 2013 per state law). This is included in section 00400 Bid Form.

E. Construction Schedule:

The Project Schedule Narrative is as follows:

<u>MILESTONE ACTIVITY</u>	<u>SCHEDULED START</u>	<u>SCHEDULED COMPLETION</u>
Out To Bid		04/29/2025
Pre-Bid Meeting		05/07/2025 1PM
RFI Cut Off Date		05/13/2025 2PM
Bid Opening		05/22/2025 2PM
Construction	June, 2025	December, 2025

- F. All storage for materials is to be included in Contractor’s proposal. Assume there is no lay down area available.
- G. Work hours for contractors are 7:00 a.m. until 3:30 p.m. Please note overtime and second shift work specifically noted in work scopes and schedules.
- H. All contractors are to include all overtime, double shifts, and weekend work as required to perform the work in the construction time frame given.

III. Bidder Requirements

- A. Addendum Status
Addendum #1 will include these Pre-Bid Meeting Minutes with Sign-In Sheet, and will be distributed to those on the plan holders list and posted in the Project’s Box Folder no later than 5/08/2025. If you do not receive Addendum #1, please contact Nicholas Sesi.

- B. Alternates
1. Sitework Alternate – Eliminate steep berm on the North and East sides of property. Maximum elevation of berm to be 674, creating a more flat/gentle slope.

Bid Due Date and Requirements

Bids are due 5/22/2025 at 2 PM and are to be mailed or hand delivered to: 739 S Washington Ave, Royal Oak, MI 48067, or submitted through Building Connected. No extensions will be given. The bid opening will follow immediately.

C. Autodesk Build

This project will utilize Autodesk Build for drawing review and updating. No paper copies of drawings will be available or distributed. All drawings will be updated electronically. Contractors at a minimum are required to download the free view only version of Blue Beam. Contractors are to provide their crew with the necessary tools. All construction drawings, RFI's, and submittals will be stored in Autodesk Build for viewing and downloading. All contractors are to be familiar with Autodesk Build and create an account. Information can be accessible through an iPad/iPhone app. Contractors are to provide their crew with the necessary tools.

D. Bonding Requirements and Bid Proposal Forms:

The contractor is required to provide a 5% bid security with their bid. Any bid that does not have a bid security could be disqualified. After award of contract, the contractor will be required to provide Performance & Payment Bonds. The bonding company supplying the bond must be based in the United States and licensed to do business in the State of Michigan. The bid security can either be a bid bond or a cashier check; company or personal checks will not be accepted.

Contractors are to review and fill out the Bid Proposal Form in its entirety. One (1) hard copy shall be submitted.

E. Closeout Procedures

At the completion of Project deliver 1 set of Record Documents (1 electronic copy) in a format acceptable to the Owner and the Architect. Use the Final Document Submittal Form (in Section 01600 Forms), to Barton Malow Company prior to request for final payment.

F. EMR & OSHA Form 300 / 300S:

All bidders are required to provide their EMR (Experience Modification Rate). All bidders are required to attach the OSHA Form 300 / 300S to their bid proposal form.

G. Hourly Labor Rates:

All contractors are required to provide their hourly labor rates, as applicable to this project. There is a space provided on the Bid Proposal Form.

H. Insurance Requirements

Upon award of contract, all trades are to supply additional insured endorsements and shall be at least as broad as the Insurance Service Office, Inc.'s Additional Insured, Form B CG 20 10 01 85 AND CG 20 37 10 01. Forms that do not provide additional insured status for completed operations will not be accepted. Barton Malow and Oakland Community College must be listed as the additional insured.

I. Kick Off Meetings

Upon award of contract all trades are to attend a two part Kick-Off Meeting. Part 1 will review the start-up document, submittal, pay application, and close-out requirements of the project and the people responsible for completing these items must attend the meeting. Part 2 will review the construction schedule and safety items and the project manager and foreman will be required to attend. The two parts will be held at two different times.

J. Pay Applications and AIA Documents:

As of 12/31/10, AIA (American institute of Architects) has replaced several documents with updated, re-number documents for the CMA family and reissued a good majority of the forms and AIA software that was in some cases almost 20 years old. This will have an immediate impact on the AIA A101 (now called the AIA A132) which is the contract between the owner and contractor. See below for changes:

- AIA A101/replaced with AIA A132: The revised contract will be issued to the contractors for this project.
- AIA A201/replaced with AIA A232: For the short term, we will continue to use our existing General Conditions A201 and BMC's Supplemental Conditions in the project manual.
- AIA G702/replaced with AIA G732: Prime contractors that actually use the AIA software will have to use the Payment Application form if they have not already changed to the new document. Minor changes have been made to the document.

It is the contractor's responsibility to obtain these forms. Barton Malow does not provide the forms or the software.

K. Phasing and Manpower:

Substantial completion for all areas is listed within the Project Overview, Section 00230 of the Project Manual– Schedule and Phasing. This contractor shall provide adequate manpower to meet the specified delivery dates. Include all cost as required.

L. Pre-Qualification with Barton Malow:

Those who are awarded contracts are strongly encouraged to be Pre-Qualified with Barton Malow. You will be required to submit information regarding your company's legal, bonding, safety, and financial status. After being Pre-Qualified, you will also be added to the Barton Malow invitation to bid list. Those who are not awarded a contract are encouraged to become pre-qualified. To become Pre-Qualified, please visit www.bartonmalow.com and click on the "Bid List" link. Follow the instructions to be entered into the system and submit the necessary documentation. Pre-Qualification renewals must be completed/re-newed yearly to remain active in the system.

M. Sale Tax, Use Tax, & Prevailing Wage:

This Project is subject to all applicable state Sales Tax and/or Use taxes, and Bidder must include such taxes in its Bid Proposal. All other taxes applicable to the project at the time of the bid are to be included in the bid amount and will be the responsibility of Bidder. This project is

N. Start Up and Submittal Requirements:

All start up documents and submittals must be received within 2 weeks of contract award. Failure to meet this deadline will result in a lack of conforming with the contract and further action will be taken.

IV. Safety

A. Barton Malow Safety Manual:

Please be aware of an update to the Barton Malow Safety Manual (included in the project manual). All contractors are required to wear hardhats (newer than 5 years old), high visibility attire or reflective vest, safety toed boots, work gloves, and safety glasses at all times. Additional PPE will be required pending the job task and surrounding hazards (example: hearing protection, face shields, harnesses, etc.). Any workers found deficient will be removed from the site. Schedule recovery will be at this contractor's expense. In addition, all contractors are required to participate in a daily "Stretch and Flex" program with crew.

- B. Each contractor is required to provide personal fall arrest system for workers above 6 feet (above 24 feet on ladder). This includes all work on the roof. Provide harness, lanyard, and tie-off points per MIOSHA standards. The 6 foot tie-off rule is a Barton Malow standard and will be enforced, which states: all contractors working at or above 6 foot must provide and use a fall arrest system with tie off points. Due to the condition of the decking a guard rail system is not acceptable for this project while the existing decking is in place. Once the decking has been replaced a guard rail system will be acceptable in accordance with MIOSHA standards for the remainder of the roofing work. All contractors are to include all cost to provide 100% fall protection per Barton Malow's 6 foot fall rule.

- C. Each contractor working within an aerial lift must be certified to drive the piece of equipment onsite. Lift cards will be required.

- D. Each contractor is required to have one worker certified in CPR/first aid onsite at all times.

- E. Barton Malow has a zero tolerance policy regarding safety. Any workers found conducting work in an unsafe manner will be sent home. Schedule recovery will be at this contractor's expense.

- F. Please note: MIOSHA inspections have recently been full complete day inspections. All contractors are to follow all MIOSHA and BMC standards at all times. Failure to abide by the standards will not be tolerated.

V. Other Comments

- All contractors are to review ALL drawings, paying close attention to plans and specifications, for work items that are connected to their scope of work. All dimensions should be field verified before submitting a bid.
- All contractors are to field verify all existing conditions prior to submitting a bid. Submitting a bid is acceptance of all field conditions.

These minutes constitute our understanding of the proceedings of the meeting and will be considered correct unless the writer is notified within three (3) days of the date of distribution.

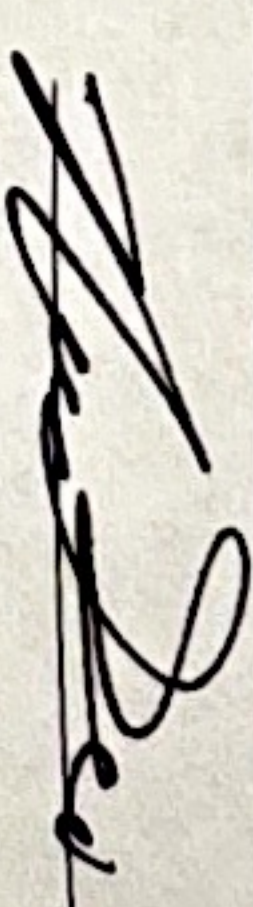
Sincerely,

Nicholas Sesi
Project Engineer.

c: All Attendees and known Plan Holders

MEETING SIGN-IN SHEET

DATE: 5/7/2025 PROJECT: SEAS-COS Driving Pad
 TIME: 1pm and storage project
 LOCATION: Oce Southfield Campus SUBJECT: Re bid walk

ATTENDEES (Please print legibly)	COMPANY	CATEGORY BIDDING	TELEPHONE	E-MAIL ADDRESS
Nicholas Sesi	BMB		248-508-7825	
Paul Plisko	DEC	Electrical	734-800-1888	Doug.Dobbs@dec.com
Chris Schneider	BMB		(2) 534-5003	
Bob Kunst	IDS	Arch.	248-425-7394	skunt@ids-mich.com
Rae Killips	IDS	Elec	248-990-8338	rkillips@ids-michigan.com
Brendan Budden	Western	Mech	586-612-9007	
Christin Callaway	SDI	Site Work & Utility	734-558-6613	Austin.Callaway@sdic.com
Tristan Giffur	Fessler + Bowman	Civil	810-733-1313	tgiffur@fesslerbowman.com
Joe Janosch	Precision Landscaping	Landscaping	586-651-3964	Joe@precisionlandscaping.com
Brian Burgess	Oce		248-941-4581	bjburgess@oce.com

CONSTRUCTION MANAGER

BARTON MALOW
26500 American Drive
Southfield, Michigan 48034
248.436.5000
www.bartonmalow.com

STRUCTURAL ENGINEER

STRUCTURAL DESIGN INCORPORATED
275 East Liberty Street
Ann Arbor, Michigan 48104
734.213.6091
www.sdstructures.com

CIVIL ENGINEER

ANDERSON, ECKSTEIN & WESTRICK, INC
51301 Schienherr Rd.,
Shelby Township, Michigan 48315
586.726.1234
www.aewinc.com

Project Title



Oakland Community College

Southfield Campus Driving Pad

Project Address:
22322 Rutland Drive
Southfield, MI 48075

Key Plan



Project Administrator

V. Grant

Project Designer

J. Sala

Project Architect / Engineer

J. Sala

Drawn By

B. Koci

Q.M. Review

M. Sommers

Approved

J. Sala

Drawing Scale

1" = 50'

Issued for

Issue Date

Owner Review

02-13-2025

Quality Management Review

03-13-2025

Bids

04-03-2025

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AEW Drawing Title

Soil Erosion and
Sedimentation Control Plan
Phase 1

TDS Project Number

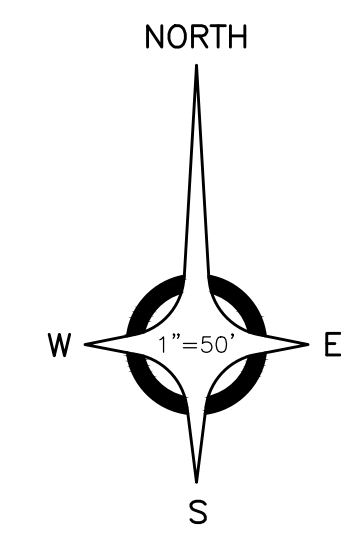
Drawing Number

24140-1000

AEW PROJECT NUMBER

0369-0088

C6.00

W. NINE MILE ROAD
(120' WIDE)Site Access
w/ GateConstruction Trailer and
ParkingLOCATION MAP
NOT TO SCALETemp Construction
FenceSite Access
w/ GateESTIMATED FENCING AND MISC.
CONSTRUCTION QUANTITIES (TOTAL)

1. Erosion Control, Gravel Access Approach	1 Ea
2. Erosion Control, Inlet Protection, Fabric Drop	27 Ea
3. Erosion Control, Silt Fence	5,473 Ft

SOILS INFORMATION

AREA OF CONSTRUCTION:
UrbanB = Urban Land- Riverfront Complex,dense Substratum

MAINTENANCE NOTES

- THE CONTRACTOR SHALL INSTRUCT ALL TRUCK DRIVERS TO CLEAN SOIL MATERIALS FROM TIRES PRIOR TO ENTERING UPON EXIST. ROADS.
- THE CONTRACTOR SHALL SCRAPE AS NEEDED AND SWEEP ALL TRUCK ROUTES ON A WEEKLY BASIS.
- TEMPORARY ACCESS ROADS SHALL BE MAINTAINED WEEKLY.
- THE DESIGNATED RESPONSIBLE PARTY FOR INSTALLATION AND MAINTENANCE OF THE EROSION CONTROL DEVICES SHALL BE THE CONTRACTOR'S RESPONSIBILITY.
- SILT FENCE SHALL BE CLEANED WHEN 2/3 FULL OR REPAIRED AS REQUIRED.
- SILT SCREENS SHALL BE CLEANED OR REPAIRED AS REQUIRED.
- THE CONTRACTOR SHALL SWEEP THE ROADS WITHIN THE DEVELOPMENT AS REQUIRED.
- DUST CONTROL TO BE MAINTAINED WITH A WATER TRUCK OR AN APPROVED METHOD ON AS NEEDED BASIS.
- CONTRACTOR TO KEEP EXPOSED GROUND TO A MINIMUM

LEGEND

- EXIST. STORM CATCH BASIN (FIELD)
- EXIST. STORM CATCH BASIN (PAV'T.)
- EXIST. STORM MAN HOLE
- STORM MAN HOLE
- STORM CATCH BASIN (FIELD)
- STORM CATCH BASIN (PAV'T.)
- INLET FILTER SEDGEAGE
- INLET FILTER
- SILT FENCE
- LIMITS OF DISTURBANCE

PARCEL DESCRIPTION

PARCELS: 24-36-126-007; 24-36-126-006; 24-36-105-010; 24-36-105-009
SITE ADDRESS: 17117 WEST 9 MILE ROAD, SOUTHFIELD, MI 48075
MAIN CAMPUS ADDRESS: 22322 RUTLAND DRIVE, SOUTHFIELD, MI 48075

UTILITY INFORMATION, AS SHOWN, INDICATES APPROXIMATE LOCATIONS AND TYPES OF EXISTING FACILITIES ONLY, AS DISCLOSED BY RECORDS PROVIDED TO THIS FIRM FROM THE VARIOUS UTILITY COMPANIES. NO GUARANTEE IS GIVEN OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF.

PRIOR TO CONSTRUCTION, ALL LOCATIONS AND DEPTHS OF EXISTING OVERHEAD AND UNDERGROUND UTILITIES (IN CONFLICT WITH THE CONSTRUCTION OF THESE PROPOSED IMPROVEMENTS) SHALL BE VERIFIED IN THE FIELD. DURING THE CONSTRUCTION, THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL UTILITIES THAT ARE ENCOUNTERED. (ALL COSTS FOR UTILITY LOCATION VERIFICATION, SUPPORT AND PROTECTION SHALL BE INCLUDED IN THE PROPOSED PAY ITEM CONFLICTING WITH THAT UTILITY).

DURING CONSTRUCTION, THE CONTRACTOR SHALL USE EXTREME CAUTION WHEN OPERATING NEAR ANY AND ALL OVERHEAD AND / OR BURIED UTILITIES.

3 WORKING DAYS BEFORE YOU DIG
CALL MISS DIG 811 TOLL FREE